



Fire and Emergency Warden

QUESTION 01

What if the Covid 19 level changes and I've already booked a course?

We continue to update our T&C as Covid restrictions evolve, see [Terms and Conditions Cancellations/Rescheduling](#) for up to date guidance.

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QUESTION 02

Do I have to be formally trained as a Fire and Emergency Warden?

New Zealand building regulations require that tenants of a building must ensure that occupants/ employees of the tenant are trained to assist with the evacuation of other occupants of the building in a fire or an emergency, in accordance with the evacuation procedure for the building. Fire/ emergency wardens can be used as part of an effective evacuation processes in many buildings, including multi-occupancy buildings with large numbers of occupants.

Health and Safety (GRWM) Reg 2016 Sec 14 also states that a PCBU need to have Emergency Procedures in place and needs to be maintained.

QUESTION 03

Can we use our own company paperwork on the course?

It is possible to use company administrative paperwork on a company booked course. This would be more appropriate for a company booking and would have to cover any evidential requirements stated by the NZQA unit standard. This said, the Safety n' Action course paperwork covers all requirements, so any short falls could be bridged with generic training paperwork. Always inform Safety 'n Action in advance if this is the intention.

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