



Health and Safety Representative



QUESTION 01

What if the Covid 19 level changes and I've already booked a course?

We continue to update our T&C as Covid restrictions evolve, see [Terms and Conditions Cancellations/Rescheduling](#) for up to date guidance.

01

02

QUESTION 02

What training does a HSR need to have?

To be formally qualified as a health and safety representative an individual must achieve the NZQA Unit Standard 29315. This will allow them to exercise some actions that are not allowed for an HSR who has not received training.

03

QUESTION 03

Does a Health and Safety Representative become a health and safety specialist after formal training?

An HSR is not expected to know everything about workplace health and safety issues, or to have overall responsibility for health and safety in their workplace.

04

QUESTION 04

How many Health and Safety Representatives are required in a workplace?

Legislation recommends a default ratio of 1 health and safety representative for every 19 workers, or one to represent a single work group.

05

QUESTION 05

Can we use our own company paperwork on the course?

It is possible to use company administrative paperwork on a company booked course. This would be more appropriate for a company booking and would have to cover any evidential requirements stated by the NZQA unit standard. This said, the Safety n' Action course paperwork covers all requirements, so any short falls could be bridged with generic training paperwork. Always inform Safety 'n Action in advance if this is the intention.

06

QUESTION 06

Can I be prosecuted if somebody is injured in my workplace while acting in the role as an HSR

No, legislation states that there is no duty imposed on a health and safety representative as long as they are acting in good faith to the best of their ability.