



Permit Issuer

QUESTION 01

What if the Covid 19 level changes and I've already booked a course?

We continue to update our T&C as Covid restrictions evolve, see [Terms and Conditions Cancellations/Rescheduling](#) for up to date guidance.



QUESTION 02

When I complete this course will I be qualified to write any permits on my site?

The Safety in Action Permit Manual has a guidance statement that a Permit Issuer must be able to demonstrate a current competence for the permit type they are issuing. This means completion of the applicable NZQA unit standard and/or a completion of a refresher course to indicate competency and up to date knowledge and training for the permit being issued i.e., Confined Space, Working at Heights etc. This guidance is aligned with other major organizations permits policies and procedure. You will need to confirm with your companies Permit Policies and Procedures to confirm your requirements within your organization.



QUESTION 03

Why Is the SnA Hazard and Risk Management course recommended as a pre-requisite for attending this course?

In the Health and Safety at Work Act 2015, all PCBUs require a Safe Work System designed to control risk thereby avoiding harm to people, the environment and organization. A Permit to Work system is a type of Safe Work System. The HARM course provides the knowledge and skills to complete the initial risk assessment and control management aspects of the process. As we only refer to this topic as a stage of the JSA development within this course material, the prior understandings gained from the full Hazard and Risk Management course will make it easier to comprehend and apply the knowledge with respect to the other permitting processes information and assessment procedures covered throughout the course.



QUESTION 04

Will we be working with real permits?

If the training is being conducted at one of the Safety n Action regional training facilities, there is limited opportunity for live permits so a scenario will be developed, and a Job Safety Analysis and associated permits generated on the day. If training is conducted at a work site, there may be an opportunity to audit and work with live permits.



QUESTION 05

Can we use our own company paperwork on the course?

It is possible to use company administrative paperwork on a company booked course. This would be more appropriate for a company booking and would have to cover any evidential requirements stated by the NZQA unit standard. This said, the Safety n' Action course paperwork covers all requirements, so any short falls could be bridged with generic training paperwork. Always inform SnA in advance if this is the intention.

